

Cumulative Report of Advisory Panel Meetings

Date: APM 1: _____ APM 2: _____ APM 3: _____
 APM 4: _____ APM 5: _____ APM 6: _____

Doctoral candidate and advisory panel

	Surname	First name	E-mail
Doctoral candidate			
Principal supervisor			
Co-supervisor(s)			
Panel chair			

Admission and enrollment at university and in SICSS

Funded through please specify: CLICCS II, DAAD, hereon etc.		
Funding period	From:	To:
Admission for doctorate at faculty (MIN / WiSo / Humanities etc.)	Faculty:	Date:
	From:	To:
Membership in SICSS	SICSS Membership extension application (date):	SICSS Membership extension until (date):

Doctoral thesis topic

Topic / Working title

Topic / Working title

1. Academic training

1.1 Participation in lecture courses, retreats, workshops etc.

Date / Duration	Title, location	Credits

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1.2 Compulsory elements achieved (please mark, when accomplished)

SICSS Introduction Course	Course Good Scientific Practice	SICSS Retreat	Intercultural Training
Year:	Year:	Year:	Year:
		Year:	Year:
		Year:	Year:
		Year:	Year:
CLICCS II members: Research Data Management (RDM) Training: Year:			

1.3 Active participation in conferences and workshops (oral / poster presentation)

Date / Duration	Title, location	Credits

1.4 Publications (journal publications, e.g. peer reviewed articles, book chapters, monographs etc.)

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1.5 Co-supervision / Teaching

Date	Type of co-supervision / Teaching: (Name of supervised student, type of supervision, title of MSc or BSc thesis / title, date & duration of lecture, workshop, course etc.)	Credits

1.6 Need for further training

Date / Duration	<ul style="list-style-type: none"> ▪ What other skills might be useful in successfully completing the dissertation topic? ▪ Are there any courses that are needed? ▪ Are there any conferences or workshops where the research should be presented and when would that be?

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2. Doctoral research project

2.1 Main research focus

Date of APM	<ul style="list-style-type: none">▪ What is the major research focus of your doctoral project?▪ Which specific research questions are to be answered?▪ What are the milestones of your doctoral project?➔ Please list any changes in direction or approach since the last AP meeting

2.2 Status & milestones

Date of APM	<ul style="list-style-type: none">▪ What is the current status of the doctoral project?▪ Which milestones have been reached since the last APM?▪ Which milestones would you like to reach next? What is needed to reach these goals (methods, skills or support etc.)?

2.3 Challenges encountered, measures taken

Date of APM	<ul style="list-style-type: none">▪ Did you experience any unexpected challenges?▪ Which measures have you taken / what kind of advice did you consult?▪ Are there any areas of your doctoral project where you would need further support?

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2.4 Feedback on the status & progress of the doctoral project

(a) by doctoral candidate

Date of APM	<ul style="list-style-type: none"> ▪ How satisfied are you with the status and progress of your doctorate since the past meeting? ▪ What do you appreciate about your doctoral thesis supervision? Where would you like to have more support? ▪ Do you have any specific wishes, needs or expectations towards your supervisors?

(b) by supervisor

Date of APM	<ul style="list-style-type: none"> ▪ How satisfied are you with the status and progress of the doctoral project? ▪ How satisfied are you with the collaboration between the doctoral candidate and you? ▪ Do you have any specific expectations or wishes?

(c) by co-supervisor(s)

Date of APM	<ul style="list-style-type: none"> ▪ How satisfied are you with the status and progress of the doctoral project? ▪ How satisfied are you with the collaboration between the doctoral candidate and you? ▪ Do you have any specific expectations or wishes?

2.5 Schedule for the remaining time

Date of APM	<p>Please attach a detailed time schedule to this report. Here: Only list major dates such as planned submission date of manuscripts, thesis etc.</p>
	<p>Planned submission of manuscripts: Planned submission of doctoral thesis: (find attached examples of time charts)</p>

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3. Final year report

Date to take place: _____

3.1 Evaluation of the status and progress of the doctoral project

Date of APM	<ul style="list-style-type: none"> ▪ What are the targets for the final year of the doctorate? ▪ Where should the focus lie in the final year of the doctorate?

3.2 Evaluation by doctoral candidate

Date of APM	<ul style="list-style-type: none"> ▪ How satisfied am I with the status and progress of my doctorate? ▪ Which skills and new expertise / methods have I acquired so far? ▪ Which skills and competences do I also find important for my further career and the successful completion of my doctoral thesis?

3.3 Evaluation by supervisor & co-supervisor(s)

Date of APM	<ul style="list-style-type: none"> ▪ Where do I see the particular strengths of the doctoral candidate? ▪ In which areas do I see potential for development with regard to scientific skills, methodology or general competencies (for example self- / project management, oral / written communication and presentation skills, teaching and didactic skills - see UniWind publications Bd 10, 2019)

3.4 Evaluation by panel chair

Date of APM	How do you assess the progress and time schedule for the remaining time of the doctorate?

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3. Final year report cont.

3.5 Duration of doctorate and funding

Date of APM	<ul style="list-style-type: none"> ▪ Will you be able to complete your doctoral project within your funding period? ▪ If not, what will be your funding source including the disputation of your doctorate? ▪ Will you be able to finish your doctorate within the admission period of SICSS and of your respective faculty? If not, do you need to apply for an extension in SICSS?

3.6 Career outlook after the doctorate

Date of APM	<ul style="list-style-type: none"> ▪ What are your career goals after finishing your doctorate? ▪ Are there any career paths you would like to pursue or any that you can already rule out for yourself?

4. Additionals

4.1 Other comments

Date of APM	<ul style="list-style-type: none"> ▪ How satisfied are you with SICSS? ▪ Do you have any wishes or suggestions you would like to share with us?

4.2 Specific items of action (to be followed up until next APM)

Date of APM	Which specific actions should be taken until the next APM and by whom?



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Date of next meeting:

Doctoral candidate (*date*)

Panel chair (*date*)

Principal supervisor (*date*)

Co-supervisor(s) (*date*)